

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Friday 8<sup>th</sup> December 2023

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 13<sup>th</sup> December 2023 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2324/108 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

### **2324/109 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

### **2324/110 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 8<sup>th</sup> November 2023 (attached).

### **2324/111 Confidential items to be discussed after item 2324/123**

To consider if any further items on the agenda need to be discussed in confidence after item 2324/123, following exclusion of the press and public, due to their sensitive nature.

### **2324/112 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2324/113 Grit bins**

To receive an update on grit bins, including on refills, and to consider the request to relocate the bins at Micklethwaite Landings (lower down the street) and for a new bin at Fairy Dell, Cottingley.

**2324/114 Allotments**

To receive an update on allotments and to agree any actions, including on the following:

- Plot numbering at the Beck Lane site.
- Gardener/handyman at the Beck Lane site (quotes to be discussed under agenda item 2324/125).
- Rent payments and vacant allotments.
- Asbestos surveys.
- Plot 1B1, Beck Lane (buried pipe).
- Plot 27A, Beck Lane (request to install gravel path).

**2324/115 Speed Indicator Devices (SIDs)**

To consider the latest update on the SIDs, and to agree to their purchase.

**2324/116 Bank reconciliations and statements, balances, budget monitoring**

- a) To consider and approve the bank reconciliations for November 2023 (to follow prior to the meeting).
- b) To consider and approve the bank statements for November 2023 (attached) and to review the interest on the Public Sector Deposit Fund account.
- c) To note the bank balances to date (to note at the meeting) and to agree to transfer some funds from the Public Sector Deposit Fund account to the Unity Bank account.
- d) To consider the draft budget for 2024-25 (attached) and to agree any changes.
- e) To consider the half yearly Internal Audit Report for 2023-24 and to agree any actions (to follow prior to the meeting).

**2324/117 IT support**

To approve the setting up of a direct debit for the IT support/service with Cloudy IT.

**2324/118 Rialtas 2024 Year End Close-down**

To agree the preferred package for the Rialtas Year End Closedown Scheme (further information attached).

**2324/119 Green and Clean (Councillor Goode)**

To receive an update on Green and Clean, and to agree any actions, including on recent and upcoming litter picks, Green and Clean Forums and plants.

**2324/120 CIL funding**

To receive an update on the CIL funding and to agree any actions, including on the annual report for 2023.

**2324/121 Risk Management**

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly, and to review the Risk Register (attached).

**2324/122 Date of next meeting**

To agree the date for the next Finance and General Purposes Committee meeting on Wednesday 10<sup>th</sup> January 2024 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2324/123 Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2324/124 The Hub**

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To consider the necessary electrical work.
- b) To consider the drainage problems.

**2324/125 Allotments gardener/handyman**

To agree a quote for the gardener/handyman for the allotments (two quotes attached).

**2324/126 Website**

To receive an update on the new website investigations and to agree the recommendation to accept the quote from 2 Commune (further information attached).